



JOB DESCRIPTION: Innovation Delivery Team Project Manager (Resilience)

Background

The City of New Orleans was selected by Bloomberg Philanthropies as one of five cities nationwide to receive a first-ever Innovation Delivery Team grant. The three-year grant will fund a local team, housed within the Mayor's Office and charged with developing powerful solutions to major urban challenges. In New Orleans, the team has been charged with developing innovative solutions to: 1) improve **customer service** by reducing waiting and processing times for key city services; 2) improve **public safety** by reducing the murder rate; and 3) increase **resilience** by effectively managing major emergency and non-emergency events.

Reporting to the Director of the Team, the Innovation Delivery Team Project Manager will work with other City staff to prioritize problems, identify powerful solutions, develop implementation plans and then manage for results – effectively engaging all necessary stakeholders to support success throughout the process. The Project Manager will also be an active participant in an exclusive learning network of five cities implementing the Innovation Delivery Team model, applying a set of public sector management best practices and programmatic reforms aided by extensive technical assistance from Bloomberg Philanthropies.

Responsibilities

- Managing and maintaining strong relationships with a broad set of stakeholders, including senior government officials and private and nonprofit sector leaders
- Consulting with internal and external experts to generate innovative solutions and assess their feasibility
- Developing clear and appropriate implementation plans to deliver results on all initiatives in the priority areas the Project Manager is responsible for
- Achieving defined targets by regularly monitoring performance and resolving issues when needed
- Communicating progress to all relevant stakeholders, both in written and oral forms
- Sharing the team's strategic framework and best practices for innovation and delivery throughout New Orleans City government
- Actively participating in Bloomberg Philanthropies' cohort activities with other Innovation Delivery Team grantees

Qualifications

Characteristics of successful candidates for the Innovation Delivery Team Project Manager position include demonstrated:

- Track record of delivering results in a high-pressure environment with multiple workstreams;
- Ability to create comprehensive plans that identify all tasks, resources and deliverables required to achieve the desired results
- Experience in data analysis including both detailed data manipulation and interpretation of broader implications;
- Proven problem solving skills with an ability to anticipate problems and develop solutions on deadline;
- Understanding of the mechanics of city government;
- Direct experience working with senior and mid-level leaders in government and/or the private sector;
- Experience in resilience planning, sustainability planning, urban planning, public policy, emergency management and/or environmental studies; and
- Ability to thoughtfully communicate with and respectfully engage diverse stakeholders around a shared vision for achieving results.

Direct questions and/or resumes to Kara Cohen (504-658-4989, krcohen@nola.gov) by June 15th.